## Complaints regarding the LSSU School of Nursing Program that fall outside the formal grievance process

The LSSU School of Nursing faculty and staff commit to demonstrating a high level of ethical values and professionalism in all activities. In some cases, a situation may generate a complaint for which no formal grievance process exists. A written concern can be directed to the Academic Dean, and should include details about the issue, be signed by the complainant, provide the complainant's contact information, and include any documented evidence.

Dr. Kathy Berchem, Academic Dean College of Health and Behavior School of Nursing Lake Superior State University 650 W Easterday Avenue Sault Ste Marie, MI 49783 kberchem@lssu.edu

The process for addressing Program complaints is as follows:

- When possible, the Dean will discuss the complaint directly with the party involved within 14 business days. The expectation is that the complaint can be satisfactorily resolved by discussion at this level. The Dean will provide a written decision regarding the issue to the Complainant.
- If dissatisfied with the outcome of the discussion with the Dean, or if the complaint is against the Dean, the complainant may submit a written complaint to the Provost. This process is outlined here: https://www.lssu.edu/wp-content/uploads/2017/01/2.1.11.pdf

## Complaints regarding CCNE's Accreditation of LSSU School of Nursing Program

The baccalaureate degree program in nursing, at Lake Superior State University is accredited by the Commission on Collegiate Nursing Education, 655 K Street, NW, Suite 750, Washington, DC 20001, 202-887-6791, (http://www.ccneaccreditation.org).

Complaints may be directed to:

Benjamin Murray
Deputy Executive Director
(202) 887-6791 ext. 275
bmurray@ccneaccreditation.org