

# MICHIGAN INDIAN TUITION WAIVER APPLICATION

## MICHIGAN DEPARTMENT OF CIVIL RIGHTS

110 W. Michigan Ave., Suite 800, Lansing, MI 48933; Telephone: 231-439-5247

**TO BE COMPLETED BY STUDENT** – Please print clearly in ink or type. An incomplete application may result in a denial and may extend processing time. Please provide copies of items marked with an asterisk (\*) in red.

NAME: Last \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_ Maiden \_\_\_\_\_

MAILING ADDRESS: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Cell phone # \_\_\_\_\_ Email address \_\_\_\_\_

BIRTHDATE \_\_\_/\_\_\_/\_\_\_ SOCIAL SECURITY # XXX-XX-\_\_\_\_\_\*Drivers Lic/State ID# \_\_\_\_\_

Are you a Michigan resident? Y N If yes, have you resided in Michigan for the last 12 consecutive months? Y N

### APPLICATION REQUEST (complete either new student or returning student box)

#### New student

Enrolling at (school) \_\_\_\_\_ OR  
Dual enrolling at (schools) \_\_\_\_\_ and \_\_\_\_\_

#### Continuing student

\_\_\_\_\_ Changing/updating personal information only OR  
Transferring my MITW from \_\_\_\_\_ to \_\_\_\_\_  
OR  
Dual enrolling at (schools) \_\_\_\_\_ and \_\_\_\_\_

### SCHOOL INFORMATION

Name of institution: \_\_\_\_\_

Have you been accepted at your enrolling institution? Y N If yes, enter your student ID # if available: \_\_\_\_\_

Expected degree: Certificate \_\_\_ Associates \_\_\_ Bachelors \_\_\_ Masters \_\_\_ Doctorate \_\_\_ Medical \_\_\_ Law \_\_\_\_\_

Enrollment Information: Semester/Term: \_\_\_\_\_ 20 \_\_\_\_ Are you a dually-enrolled high school student? Y N

### TRIBAL INFORMATION - Provide name of the U.S. Federally Recognized Tribe in which you are enrolled.

Tribe: \_\_\_\_\_ Tribal Enrollment (ID) #: \_\_\_\_\_ \*

1. I declare that the information provided on this form is true, correct and complete to the best of my knowledge.
2. I agree that this information may be shared with my enrolling institution, my Tribe and may be used for statistical purposes by the MITW program.
3. I declare that by signing this form I have lived in Michigan for twelve (12) consecutive months prior to the date on this application and that I am currently a Michigan resident.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY TRIBE – Please print clearly in ink or type

I hereby certify that the above named applicant is ¼ (one quarter) or more degree of Native American blood quantum according to the available Tribal and/or Federal records **AND** is an enrolled citizen of this Tribe, which is U.S. Federally Recognized.

Certifying Official's Name (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Certifying Official's Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

Name of Tribal Nation: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

# MICHIGAN INDIAN TUITION WAIVER APPLICATION INSTRUCTIONS

## MICHIGAN DEPARTMENT OF CIVIL RIGHTS

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**STUDENT:** To apply for the Michigan Indian Tuition Waiver (MITW), you must:

- **Complete** the Student Section of the MITW Application. Be sure to attach copies of the required items (with asterisks (\*) and noted in **RED**).
- **Submit** the MITW application and all required documents to your Tribal Enrollment Department, requesting certification as indicated in “To be completed by Tribe.”
- **Ensure** that your entire application, including the Tribally-certified section and accompanying documents are submitted to MDCR for verification. Typically, your Tribe will submit the documents to MDCR after they complete their section of the application; however, they may return the documents to you. It is your responsibility to ensure the documents are submitted. **All signatures on the forms must be original; electronic signatures are not accepted.**

To be eligible for the MITW:

- You must qualify for admission at one of Michigan’s public colleges or universities **AND**
- You must be ¼ or more Native American blood quantum as certified by your Tribal Enrollment Department **AND**
- You must be an enrolled citizen of a U.S. Federally Recognized Tribe as certified by your Tribal Enrollment Department **AND**
- You must be a legal resident of the state of Michigan for no less than 12 consecutive months.

You **must** provide the following documentation with your MITW application:

- A photocopy of your Michigan Driver’s License or State-issued Michigan ID card **AND**
- A photocopy of your Tribal ID.

**PROOF OF RESIDENCY:** MITW status does not determine your residency status at your institution. Your institution may require additional documentation as proof of residency or to determine your length of residency in Michigan.

**TRIBAL CERTIFICATION:** You must submit this application to your Tribal Enrollment Department for certification and signature. **The Tribal Enrollment Department is certifying that you, the student, are ¼ or more Native American blood quantum and are an enrolled citizen of a U.S. Federally Recognized Tribe.** The Tribal Enrollment Department may submit this form and the accompanying documents on your behalf to MDCR for verification.

**STUDENT STATUS:** The statute does not limit tuition waiver eligibility based upon full/part-time status, degree track, academic performance, or similar criteria – and such information will not affect MDCR verification.

**INSTRUCTIONS FOR STUDENTS REQUESTING MITW TRANSFER/DUAL ENROLLMENT:**

- If you have never applied with MDCR, complete the entire application, filling in the ‘new student’ box. Obtain tribal certification and submit all documents to MDCR according to the instructions.
- If you have previously applied and been verified by MDCR, complete only the Student Section of the application and fill out the ‘continuing student’ box. The transfer/dual enrollment section must be completed, but Tribal Certification does not need to be obtained.

**TRIBE:** Complete the Tribal Certification Section of the MITW, certifying whether the student is a Tribal citizen **AND** is ¼ or more degree of Native American blood quantum. Send completed application form **with original signature** and accompanying documents to MDCR using the address at the top of this page.

**MICHIGAN DEPARTMENT OF CIVIL RIGHTS:** Upon receipt of a MITW application, MDCR will review it for the required information. If complete, MDCR will prepare a verification letter, which will be sent to both the student and the institution(s). If MDCR determines it is unable to verify a student’s eligibility for MITW, it will send the student a letter stating the reason(s) for the denial.

Revised 4/2016