



## F-1 Student On-Campus Employment Application

Full-time F-1 students maintaining good status are eligible for On-Campus Employment. On-Campus Employment must be directly affiliated with Lake Superior State University and serve our students. Employment cannot exceed 19 hours per week while school is in session. Students may work full time during school breaks as long as they are enrolled full-time for the next semester.

Employment **cannot** begin until the Human Resources Office verifies authorization process is complete.

Student ID: \_\_\_\_\_ Department of Employment: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
(Please Print) (Please Print)

Have you been employed on campus previously?  Yes  No

Do you have a US Social Security Number?  Yes  No

U.S. Address: \_\_\_\_\_ Foreign Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that I must maintain good status with my F-1 student visa and maintain full-time registration status in order to work on-campus. I understand that I may not exceed 19 hours of work per week while school is in session. I understand I must notify the Registrar's Office within ten days of any change to my name or address during my employment at Lake Superior State University.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Human Resources - Verification:

Student has been offered On-Campus Employment: \_\_\_\_\_ through \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

HR Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Registrar's Office - Designated School Official - I verify the following for the student:

- Is in good F-1 status
- Is registered full-time for the current/upcoming semester

DSO Signature: \_\_\_\_\_ Date: \_\_\_\_\_