

## Advisor's Evaluation

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| Item   | YES | NO  |
|--|-----|-----|
| The advisor provides encouragement to members.   | ___ | ___ |
| The advisor knows the goals of the organization.   | ___ | ___ |
| The advisor knows the organization's members.  | ___ | ___ |
| The advisor attends regularly scheduled executive board meetings.  | ___ | ___ |
| The advisor attends regularly scheduled organization meetings.   | ___ | ___ |
| The advisor regularly meets with the officers of the organization outside of formal meetings.                        | ___ | ___ |
| The advisor participates in the orientation of new members.  | ___ | ___ |
| The advisor attends the organization's special events.   | ___ | ___ |
| The advisor assists with the orientation and training of new officers.   | ___ | ___ |
| The advisor helps provide continuity for the organization.   | ___ | ___ |
| The advisor confronts the negative behavior of members.  | ___ | ___ |
| The advisor understands principles of group development.   | ___ | ___ |
| The advisor understands how students grow and learn.   | ___ | ___ |
| The advisor understands the principles that lead to orderly meetings.  | ___ | ___ |
| The advisor has read the group's constitution and by-laws.   | ___ | ___ |
| The advisor knows the organization's history.  | ___ | ___ |
| The advisor provides advice and encouragement without imposing his or her ideas and preferences on the organization. | ___ | ___ |
| The advisor reviews financial records with the organization's financial officer.                                     | ___ | ___ |
| The advisor understands the principles of good fundraising.  | ___ | ___ |
| The advisor understands how issues of diversity affect the organization.   | ___ | ___ |
| The advisor attends on and off campus conferences with the organization's students.                                  | ___ | ___ |
| The advisor knows the steps to follow in developing a program.   | ___ | ___ |
| The advisor can identify what members have learned by participating in the organization.                             | ___ | ___ |
| The advisor works with the organization's members in conducting assessments and evaluations.                         | ___ | ___ |
| Other items specific to your organization.   |     |     |
| _____  | ___ | ___ |
| _____  | ___ | ___ |
| _____  | ___ | ___ |

Taken from N.W. Dunkel, J. H. Schuh and N. E. Chrystal-Green, *Advising Student Groups and Organizations* 2<sup>nd</sup> Edition (San Francisco: Jossey-Bass 2014).