LAKE SUPERIOR STATE UNIVERSITY

Graduation Audit Policy

Graduation Audits (Graduation Application, Degree Audit, supporting paperwork) are maintained in the Registrar's Office permanently for students that apply to graduate but ultimately do not graduate due to missing requirements.

If the student re-applies to graduate within two years from original graduation application term, the student will follow the same degree audit previously submitted.

If the student re-applies to graduate after two years from the previous graduation application, the student will be directed to contact their academic department to request a new Degree Audit. The Registrar's Office will provide copies of the student's graduation audit paperwork to the academic department as requested. The student will also be required to complete a new Graduation Application to be submitted to the Registrar's Office with the updated, official, signed degree audit from their academic department.

Because degree programs are continually assessed, requirements may change during the student's absence. Students will need to work with their academic departments in order to fulfill the department requirements in place at the time the student returns to LSSU.

For degree programs that are no longer available (eliminated/suspended), students having completed the Graduation Application process will be directed to their academic department for advisement.

Effective: May 2012