Assessment Activity Log

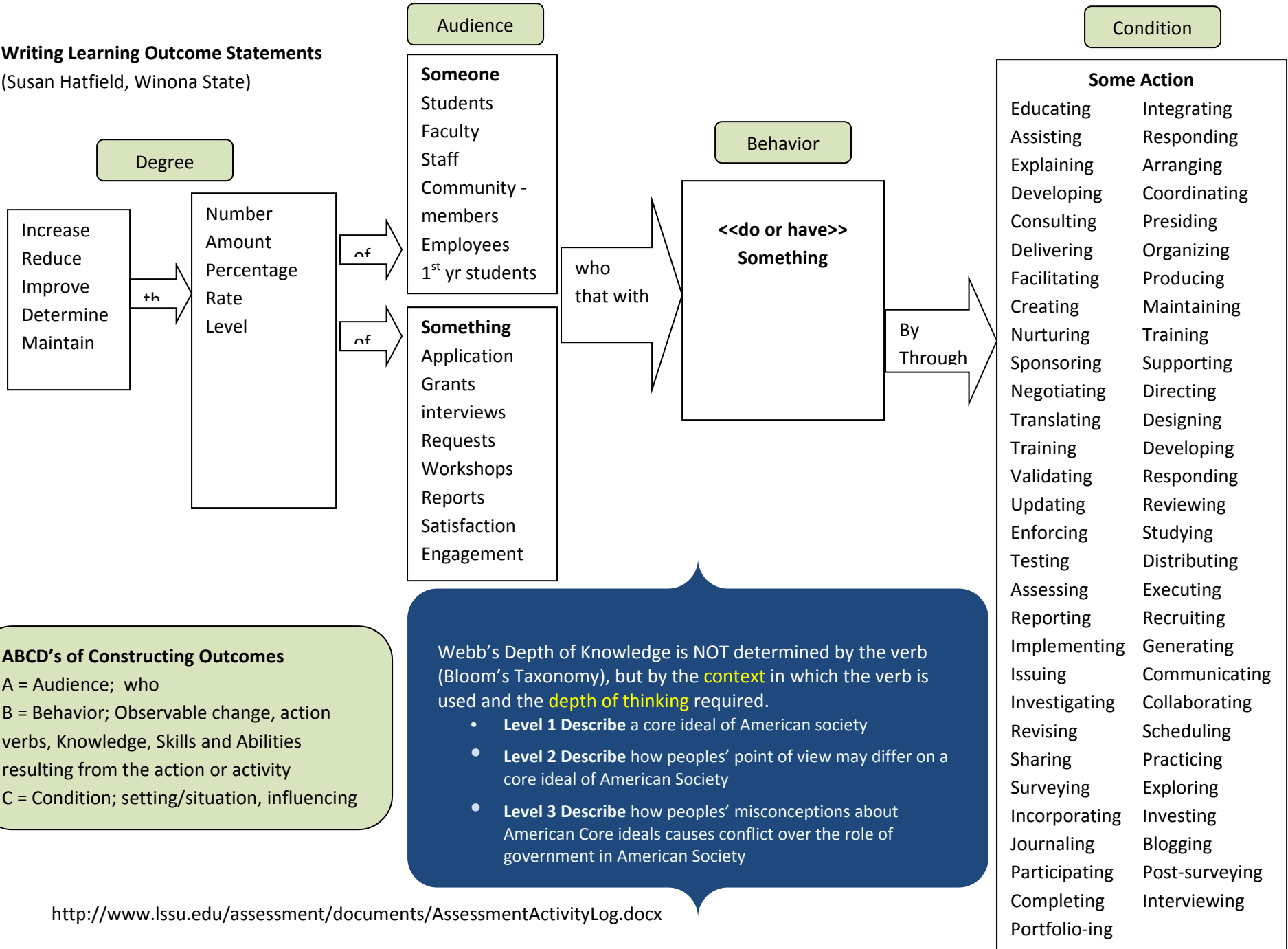**Academic/Administrative Unit, Course or Program:**_____ **Date:**_____

Goal/Objective or Student Learning Outcome *(a measureable statement of performance, service or student learning)*	Activity/Measure *(how will success in meeting the goal be measured, what is the target level for performance)*	Finding/Report *(summarize the success of the activity, the level of student achievement, the results of an audit)*	Action *(how will the finding be used to impact achievement of the goal)*

There are many valid methods to document assessment practices. This form may serve as a template for reporting assessment data but units may also develop their own form using the same four categories.

Add additional rows as necessary. Submit by email to Tracdat@lssu.edu, campus mail to D.Myton-ADMN206, or store on a shared network drive.

http://www.lssu.edu/assessment/documents/AssessmentActivityLog.docx

Writing Learning Outcome Statements

(Susan Hatfield, Winona State)

Degree

| Increase
Reduce
Improve
Determine
Maintain | th → | Number
Amount
Percentage
Rate
Level | of →
of → |

Audience

Someone
Students
Faculty
Staff
Community -
members
Employees
1st yr students

Something
Application
Grants
interviews
Requests
Workshops
Reports
Satisfaction
Engagement

who
that with →

Behavior

<<do or have>>
Something

By
Through →

Condition

Some Action

Educating	Integrating
Assisting	Responding
Explaining	Arranging
Developing	Coordinating
Consulting	Presiding
Delivering	Organizing
Facilitating	Producing
Creating	Maintaining
Nurturing	Training
Sponsoring	Supporting
Negotiating	Directing
Translating	Designing
Training	Developing
Validating	Responding
Updating	Reviewing
Enforcing	Studying
Testing	Distributing
Assessing	Executing
Reporting	Recruiting
Implementing	Generating
Issuing	Communicating
Investigating	Collaborating
Revising	Scheduling
Sharing	Practicing
Surveying	Exploring
Incorporating	Investing
Journaling	Blogging
Participating	Post-surveying
Completing	Interviewing
Portfolio-ing	

ABCD's of Constructing Outcomes
A = Audience; who
B = Behavior; Observable change, action
verbs, Knowledge, Skills and Abilities
resulting from the action or activity
C = Condition; setting/situation, influencing

Webb's Depth of Knowledge is NOT determined by the verb
(Bloom's Taxonomy), but by the context in which the verb is
used and the depth of thinking required.

• **Level 1 Describe** a core ideal of American society

• **Level 2 Describe** how peoples' point of view may differ on a
core ideal of American Society

• **Level 3 Describe** how peoples' misconceptions about
American Core ideals causes conflict over the role of
government in American Society

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