

GETTING AHEAD MEANS STARTING ORGANIZED. PERIOD.

IF YOU TAKE THE TIME TO GET ORGANIZED BEFORE THE SEMESTER STARTS, YOU WON'T HAVE TO SLOW YOUR MOMENTUM TO READJUST LATER.



KNOW WHEN AND WHERE YOUR CLASSES ARE AND HAVE THAT INFORMATION IN A READILY ACCESSIBLE PLACE.



READ THROUGH YOUR SYLLABUS AND LOOK AT WHEN ASSIGNMENTS ARE DUE.



CREATE A SYSTEM TO KEEP YOUR NOTES FROM CLASS AND READING ORGANIZED, SO YOU CAN FIND THEM EASILY FOR STUDYING.



FIND A WAY TO KEEP TRACK OF DATES THAT WORKS FOR YOU, A PLANNER, GOOGLE CALENDAR, OR EVEN ALARMS.