**Proposed Agenda**

**Board of Directors**

**Public Budget Hearing**

January 15, 2020

6:30 p.m.

1. Call to Order and Roll Call
2. Public Comment (limited to agenda items only)
3. Approval of Agenda
4. Consent Calendar
   1. Approval of proposed December Meeting Minutes
5. Correspondence
6. Treasurer’s Report
7. **Budget Hearing (see attached script)**
8. New Business
   1. Board Recruitment
   2. Marketing Committee
   3. Contract with Life Construction
9. Old Business
   1. Parent Involvement
   2. Facility Use
10. Business/Management Report
    1. Discipline Report
    2. Staff Retention
11. Authorizer
12. Extended Public Comment (non-agenda items only)
13. Comments from the Board
14. Reconfirmation of Next Meeting Date
15. Adjournment

**Public Budget Hearing**

**Draft** **Script**

**Moving on to Item VII of the Agenda:**

**Board Chair: “***I need a motion to suspend the regular meeting to move into the budget hearing of (NAME OF ACADEMY).”*

**Board Member***: “I motion we suspend the regular meeting of the (NAME OF ACADEMY) to move into Item \_\_\_\_ on the Agenda: Public budget hearing.” Board member seconds, discussion, roll call vote (to suspend meeting to move into budget hearing); motion carries.*

**FYE 2020 Original Budget for the (Name of Academy):**

**Board Chair*:*** *“Pursuant to the Michigan School Code and all accompanying school budget acts, rules and regulations, public school boards are required to adopt a budget for the general fund and school service/lunch fund prior to July 1 of the fiscal year. This meeting serves the statutory requirement for a budget hearing, which was posted in the (Name of newspaper where meeting/hearing was posted), on (date of meeting/hearing posting). The purpose of the public hearing is to allow public an opportunity to review and comment on the proposed budget for FYE 2020. The proposed budget was posted on the (NAME OF ACADEMY) Website and hard copies have also been provided this evening. The (NAME OF ACADEMY) now invites public comment on the proposed budget.”*

**Board Chair*: “****The (NAME OF ACADEMY – with management company, if budget is prepared and presented by it), will present the budget detail to the Board for consideration and adoption.”*

(Name of management company) and team share budget details of all budgets (e.g. general fund and food service) – present the general appropriation resolution for fiscal year ending (referenced year) to the Board for adoption;

(Name of management company) and team now share food service/school service budget with Board for approval and adoption.

**Board Chair:** *“This concludes our public budget hearing. Can I get a motion to close the public budget hearing.”*

**Board Member:** *“I motion we close the public budget hearing of the (NAME OF ACADEMY);” board member seconds, discussion, roll call vote (on closing public hearing).*

**In regular meeting:**

**Board Chair:** *“We will now vote to accept the budgets as presented. May I get a motion to approve the original budget through the adoption of the General Appropriation Resolution for the fiscal year ending 2020.”*

**Board member**: *“I motion we approve the General Appropriation Resolution for fiscal year ending 2020;”* *board member seconds*; *discussion*; all in favor = aye; all opposed = nay; motion carries.

**Board Chair*:*** *“Can I get a motion to approve the school lunch fund through the adoption of the School Lunch Fund Appropriation Resolution for fiscal year ending 2020.”*

***Board Member:*** *“I motion we approve the School Lunch Fund Appropriation Resolution for fiscal year ending 2020;” board member seconds; discussion; all in favor = aye; all opposed = nay; motion carries.*